



Visiting service provider declaration form

Student protection

As a visiting service provider engaged with a Diocese of Toowoomba Catholic school or working within the Toowoomba Catholic Schools Office, it is a requirement that you are aware of student protection processes to ensure the safety and wellbeing of students. This will form part of your induction as a visiting service provider. Please complete the following:

For all visiting service providers	Sign once completed
I have received and read the Code of Conduct for Visiting Service Providers and Student Protection Information for Visiting Service Providers documents	
I have viewed the Volunteer and Visiting Service Provider induction module via the TCS website.	
I have sought any clarification needed on content from the principal, school student protection contact or the student protection officer (if applicable)	
For visiting service providers engaged with a school: I am able to identify the student protection contacts within the school: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	

Important notice

By signing this form, I verify:

- (a) I have not been convicted of a serious offence; and
- (b) I agree to disclose any change to my (criminal) history to the school/Catholic Schools Office; and
- (c) I know no legal or moral impediment to my suitability to work with children.

Please note that all visiting service providers providing services to children require a current Blue Card **prior** to commencing services, unless an exemption applies. For example, a current member of the Australian Health Practitioner Regulation Agency (AHPRA).

Blue card / exemption card / details	Card type (Paid / Volunteer / Exempt) Card number Card expiry date	or	AHPRA registration number
School where services are provided (if multiple schools, list all)			
Name (please print)			Date of birth
Email			Phone No
Signature		Date	Service provided (tick) eg Health____ Music____ Sport ____ Other_____
Principal/TCSO supervisor name			
Principal/TCSO supervisor signature		Date	

Once completed, and **signed by the school principal**, a copy of the form is to be retained at the school, who will then forward a copy to the Toowoomba Catholic Schools Office via tcs.bluecard@twb.catholic.edu.au. **Please keep a copy for your own records.**